

# REQUEST FOR TRANSFER CREDIT



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THIS PAGE IS FOR INTERNAL USE ONLY

### Questions for consideration:

1. Is the student active in the JIBC program that includes the courses they have requested for transfer credit?
2. Were the courses/credentials requested completed less than ten years from the date on the Request for Transfer Credit form?
3. Did the student achieve the minimum grade (at the institution where the course was completed and/or JIBC program area grade requirement)?
4. Is the course being transferred from a professional training institution where the substance of courses offered is essentially equivalent in terms of content and rigour?
5. Will the student exceed the number of credits that can be awarded through transfer credit or prior learning assessment (50% of program total credits)?

### Instructions:

6. Indicate on the first page if the JIBC course requested is accepted (Accept) or denied (Deny) for each individual JIBC course above.
7. If a transfer credit request is denied, indicate the reason in the section below.
8. If multiple courses are being accepted for transfer credit towards a single JIBC course, a single course is being